



Yapham cum Meltonby Parish Council www.yaphamcummeltonby.co.uk

Clerk: Sadie Rothwell-Inch - Tel: 01759 318122 / 07810 260 702

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ANNUAL MEETING

Dear Members of YCM Parish Council,

You are hereby summonsed to attend the Yapham cum Meltonby **Annual Meeting of the Parish Council**, taking place in Yapham village hall, at **7.00pm on Tuesday 14th June 2022**.

Members of the press or public, wishing to attend, must abide by social distancing guidelines.

Yours sincerely,

S Rothwell-Inch, Clerk.

AGENDA

1. To elect the Yapham cum Meltonby Parish Council Chairman and receive the Chairman's declaration of acceptance of office.
2. To receive apologies on behalf of absent members.
3. To elect the Vice-Chairman for the forthcoming year and to receive the Vice Chairman's declaration of acceptance of office.
4. To elect Members to represent the PC on the following:
 - Personnel Committee
 - Neighbourhood Watch
5. Chairman's Report.
6. To receive the Yapham cum Meltonby Parish Council Summary of Receipts and Payments Accounts for the year ending 31st March 2022.
7. To discuss and sign the External Auditor's Certificate of Exemption 2020/21.
8. To discuss, complete and sign the Annual Governance Statement 2020/2021
9. To discuss and sign the Accounting Statements 2020/2021
10. **To approve financial arrangements for the coming year:**
 - a) To approve the Financial Standing Orders
 - b) To appoint an internal auditor
11. Provisional date for the next Annual Meeting. Provisionally Tuesday 9th May 2022