



Yapham cum Meltonby Parish Council www.yaphamcummeltonby.co.uk

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ANNUAL MEETING

Dear Members of YCM Parish Council,

You are hereby summonsed to attend the Yapham cum Meltonby **Annual Meeting of the Parish Council**, taking place in Yapham village hall, at **7.00pm on Tuesday 9th May 2023**.

Members of the press or public, wishing to attend, must abide by social distancing guidelines.

Yours sincerely,

S Rothwell-Inch, Clerk.

AGENDA

1. To receive apologies on behalf of absent members.
2. To elect the Yapham cum Meltonby Parish Council Chairman and receive the Chairman's declaration of acceptance of office.
3. To elect the Vice-Chairman for the forthcoming year and to receive the Vice Chairman's declaration of acceptance of office.
4. a) To elect Members to represent the PC on the following:
 - Personnel Committee
 - Neighbourhood Watchb) To consider co-option of a seventh councillor
5. Chairman's Report.
6. To receive the Internal Audit Report along with a Summary of Receipts and Payments for the year ending 31st March 2023.
7. To complete the External Auditor's Certificate of Exemption 2022/2023
8. To consider and complete the Annual Governance Statement 2022/2023
9. To consider and agree the Accounting Statements 2022/2023
10. To note the dates of the Exercise of Public Rights as 5th June to 14th July 2023 inclusive (30 working days to include the first ten working days in July)
11. **To approve financial arrangements for the coming year:**
 - a) To approve the Financial Standing Orders
 - b) To appoint an internal auditor
11. Provisional date for the next Annual Meeting. Provisionally Tuesday 14th May 2024

