

Yapham cum Meltonby Parish Council [www.yaphamcummeltonby.co.uk](http://www.yaphamcummeltonby.co.uk)

Clerk: Sadie Rothwell-Inch – Tel: 07810 260 702 Email: YCMClerk2@gmail.com

Minutes of **Meeting 06/23** of Yapham cum Meltonby Parish Council

on **Tuesday 13th June 2023** in Yapham Village Hall at 7.00PM

**Meeting 06/23**

**94/23 Present**: Cllr Arnold, Cllr Bradley (chair), Cllr Gray, Cllr L Hammond, Cllr M Hammond,

 Clerk, Ward Councillors Derek Carey, and Paul West (for the first part of the meeting to introduce

 himself) Apologies from Cllr Thompson.

**95/23 The minutes** of the Annual Meeting of the Parish Tuesday 9th May 2023were adopted as a true record. Prop by Cllr L Hamond. Seconded by Cllr L Gray.

**96/23 Code of Conduct**

**a) Declarations of Interest:** Cllrs L and M Hammond declared a pecuniary interest in Finance item 103/23 d.

**b) Granting of any dispensations:** None

**97/23 To resolve the meeting is suspended to allow for a period of Public Participation:** None present

**98/23 The minutes** of the meeting held on Tuesday 9th May 2023 were adopted as a true record. Prop by Cllr L Hamond. Seconded by Cllr L Gray.

**99/23 The minutes** of an extraordinary meeting held on Tuesday 18th April 2023 were adopted as a true record. Prop by Cllr L Hamond. Seconded by Cllr L Gray.

**100/23 Co-option of a councillor:** proposed councillor was unable to attend. Clerk to speak with Electoral Services and engage lawful procedures.

**101/23 Matters arising: none**

**102/23 Planning received and noted:**

1. Planning consultation for: 23/00016/CLREF / Certificate of lawfulness for existing use of former office/storage building as a dwellinghouse / Land East of Yapham Grange, Keldspring Lane, Yapham Mill, YO42 1PS / Mr Pemberton - **Appeal decision –** No comments
2. Planning application for: 23/01177/PLF / Change of use of agricultural land to equestrian and construction of gallop / Land South West of Yapham Manor Yapham Mill YO42 1PB / Mr Charlie Bond: **Full Planning Permission –** No comments

**103/23 Finance & Accounts:** Bank balance – £5999.41- Noted

 ERYC grant payment for King’s Coronation Event: £500.00 - Noted

 The following payments were approved:

1. Clerk’s salary, PAYE and WFH allowance for June - £147.43
2. Clerk Expenses for April: Mileage - £72.00
3. Yapham Churchyard annual grass cut payment - £105.60
4. Reimburse Cllr M Hammond for purchases to complete the Meltonby Planters - £101.28

**All approved. Proposed by Cllr Gray. Seconded by Cllr Bradley.**

The following payments were ratified:

1. Emma Fletcher- Internal Audit Invoice: £180.00
2. Cllr Richard Thompson - Grocery shop for King’s coronation barbeque: £253.31
3. Cllr Linda Gray - Grocery shop for King’s coronation barbeque: (£19.96 & £2.49) – Total: £22.45

**All approved. Proposed by Cllr L Hammond. Seconded by Cllr Arnold.**

**104/23 To co-opt a councillor –** The lawful co-option expired so vacancy will now be advertised. ACTION (Clerk).

**105/23 Parish Newsletter:** Cllr Gray has collated details from the country code, pertinent to our local public rights of way (PROW) issues to be sent to Cllr Hammond. ACTION – Two letters to be drafted RE said PROW issues. One to be sent to surrounding holiday lets and the other to be included in a newsletter to parishioners (LG, LH).

**106/23 Meltonby bus stop:**  On inspection this is in bad repair and would be better, from a health & safety aspect, to be demolished. Cllr L Hamond would like to erect an historic information sign, about the parish, in it’s place. ACTION - research possibilities and associated costs.

**107/23 To receive an update on the Meltonby planters**

**108/23 Meltonby Road Closure Notification 27th to 29th June 2023:**  Noted

**109/23 Plaque details for the Coronation tree and update from Cllr Arnold:** Plans are still being deliberated as to the siting of the lime tree. It has been ordered and will be planted later in the year. A plaque will be ordered in the meantime and Cllr Arnold will make a support to place in the ground, close to the tree. Wording: ‘Planted to celebrate the coronation of His Majesty King Charles III 6th May 2023’ACTION (Clerk, PA).

**110/23 Meeting times and frequency: Agreed -** Monthly meetings except for August. Start times 7:00PM.

**111/23 Clerk’s role: Agreed –** Clerk contract to be reviewed and payment aligned with national guidelines. ACTION produce new contract (personnel committee). ACTION produce revised budget from new contract (Clerk).

**112/23 Ward Councillor Reports: Cllr Derek Carey -** It was great to meet you all on Tuesday Evening and allowing me to sit in on your meeting. My new role as a Ward Councillor and team member of our Wolds Weighton Group will allow me to be part of our fantastic group of Parish Councils. I have been a Parish and Town Councillor for the past 14 years Sancton and Market Weighton and I am honoured to serve and represent you all at County Hall.

**Cllr Leo Hammond –** pleased to report that ERYC is now moving towards a Mayoral Deal which will get us more money and powers to deliver on residents’ priorities.

**113/23 Councillor Reports:** None

**114/23 Correspondence:**  Noted

**115/23 Agenda Items for next meeting:**

1. Village pub nights
2. Parish History Board
3. Coronation tree and plaque update
4. Bulb Planting
5. Clerk Contract

**116/23 Date of next meeting:** Tuesday 11th July 2023