



Yapham cum Meltonby Parish Council www.yaphamcummeltonby.co.uk
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**Minutes of Meeting 1/24 of Yapham cum Meltonby Parish Council
on Tuesday 9th January 2024 in Yapham Village Hall at 7.00PM**

Meeting 1/24

1/24 Present: Cllr Arnold, Cllr Bradley (chair), Cllr L Hammond, Cllr M Hammond, Cllr Thompson, Clerk.

2/24 Code of Conduct

- a) Declarations of Interest: None
- b) Granting of any dispensations: None

3/24 Public Participation: No members of the public were present

4/24 The minutes: of the meeting held on Tuesday 14th November 2023 were adopted as a true record. Proposed by Cllr L Hammond, 2nd Cllr M Hammond. **The minutes** of the meeting held on 12th December 2023 were adopted as a true record. Proposed by Cllr Arnold, 2nd by Cllr Bradley.

5/24 Matters arising from previous minutes: None

6/24 Councillor Vacancy Update: Duplicate agenda item – see 16/24 (b)

7/24 Planning: Planning Appeal Notification - Update Letter - 24/00069/ENFORC- Land East of Yapham Grange, Keldspring Lane, Yapham Mill, YO42 1PS/ Mr David Arthur Pemberton: **Public Inquiry** - Noted

8/24 Finance & Accounts: Bank balance – £4,367.67 (Dec) £4359.67 (Jan following Bank Charges deduction: Noted and duly signed by Cllr Arnold, Cllr Bradley and Clerk. Items a) to g) proposed by Cllr L Hammond, 2nd Cllr Arnold.

- a) **Budget 2024/25** – Final budget deferred to allow for precept increase, and variables to change in 2024
- b) **Precept 2024/25 – Agreed:** Increase of 4% required following 0% increase in 2023/24
- c) **Bank account: Agreed:** Clerk to seek most fitting and beneficial account as Responsible Finance Officer.

The following payments were approved:

- a) Salary for the clerk following the NALC pay scales announcement
- b) Clerk's salary, PAYE for December 2024 - £166.92
- c) Clerk's WFH Allowance for December 2024 - £26.00
- d) Clerk's salary, PAYE for January 2024 - £166.92
- e) Clerk's WFH Allowance for January 2024 - £26.00
- f) Ratification of late return fee to Littlejohn external auditor - £48.00. Reimbursement from Clerk - £48.00 – Noted.
- g) Zurich Insurance premium renewal - £214.00 (due 24.1.2024): **Agreed:** Renew at current rate

10/24 Bus Shelter – PC to investigate the viability of repairing and making safe the existing structure and base. Approach ERYC about funding for repairs (ACTION LH). **Meanwhile members of the public are advised to use the shelter at their own risk until a full assessment as to the safety of the structure can be done.** Parish Noticeboard is on hold until the bus shelter is resolved.

11/24 Community Orchard – The Allotment Association is applying for funding from ERYC and advice being sought on the most appropriate species of trees to best thrive in their environment.

12/24 Bus Shelter – Duplicate agenda item – see 10/24

13/24 Noticeboards – Agreed: Noticeboards to be left as they are unless showing signs of damage that might become hazardous, in which case it will be removed. Current legislation requires the parish to have one noticeboard – there are three in YcM comprising, Yapham, Meltonby and Yapham Mill. information is also published on the PC website, as is a statutory requirement.

14/24 Village Green – Agreed: Fly tipping on this common land needs to be addressed. Policy to be considered and decided at the next meeting. Meanwhile informal communications between pertinent members of the parish will aid positive action.

15/24 Newsletter & Parish Communications – Agreed: Focus, initially, on the PC website. It is currently maintained by the clerk whose resources, knowledge and skill in that area are, by admittance, limited. Clerk currently fulfils the statutory requirement of making information available to members of the public. The website is provided by ERYC, and there is no money in the budget for an external provider, so creative licence is restricted. Cllr Thompson is reviewing the site and prepared to work with the clerk and other prominent parish bodies to maximise benefits from the current website. Status – ongoing project.

16/24 Updates from previous agenda items:

- a) **Pop-up Pub:** Hailed as a success. Thanks are extended to each volunteer. Future events to be announced beginning with a Burns Night celebration on 27th January 2024, 7.00pm
- b) **Councillor Vacancy:** There are currently no prospective members to co-opt. Status – ongoing effort to recruit.

17/24 Ward Councillor Reports: Cllr L Hammond – Signs: One of two signs, to warn motorists of possible pedestrians using the road, has been erected. He will ask ERYC when the other can be expected. **Potholes:** All requests for potholes to be addressed and filled have been submitted to ERYC Highways department. **Devolution:** Please take part in the consultation on this topic. It is set to bring more money and targeted spending to our area to the benefit of local places and people.

18/24 Councillor Reports: Cllr L Hammond – Coronation Tree: The Diocese has approved the planting of the tree in the church grounds with the location being resolved in the next month.

19/24 Correspondence - Noted

20/24 Agenda Items for next meeting:

- a) Bus Shelter - update
- b) Coronation Tree Planting - update

21/24 Date of next meeting: provisionally Tuesday 13th February 2024