YAPHAM CUM MELTONBY PARISH COUNCIL

Clerk: Chris Worrall. 26 Chapelfields , Holme on Spalding Moor, YORK. YO43 4DH.

Tel: 01430 860867 Mob: 07533639901. Email: [c.p.worrall@btinternet.com](mailto:c.p.worrall@btinternet.com)

Minutes of Yapham Cum Meltonby Parish Council held in Yapham village Hall on

December 11th 2012 at 7.30pm

Present: Cllr Linda Gray (Chair), Cllr John Ackerley, Cllr Ken Moverley, and Cllr Helen Steel.

**Public Time.** None.

**87/12 Apologies.** Cllr Richard O’Gram.

**88/12 welcome to the meeting** . Cllr Gray welcomed Councillors to the meeting.

**Declaration of Interest. The Parish Councils (Model Code of Conduct) Order 2012. To record any declarations of interest by any member in respect of items on this agenda.** All Councillors declared an interest in agenda item 91/12 Precept Disscussion. All Councillors having written to the Clerk were granted dispensation to discuss and vote on the item.

Cllr Moverley declared a Non Pecuniary interest in the Village Hall Chairs and Grant application**.**

**89/12 Minutes of the meeting dated 30th October 2012 .** Agreed and signed as a true and correct record of the meeting.

**90/12 Matters arising from the previous meeting.**

1. **Telephone Box** . Clerk had concerns regarding possibility of Planning permission being needed for any work carried out to the box. Planning Dept to be advised of any work to be carried out before it commences. Letters inviting Mr Woodall and Mr Barnes to January meeting.
2. **Village Hall Chairs.** Chairs have now been delivered, however 2 chairs are damaged and two have not been delivered. Clerk to chase these up. Letter of thanks received from the Village Hall Committee
3. **Emergency Plan**. Use of remainder of Community Partnership Grant. Due to savings on the village Hall chairs, the remaining money can be used towards buying Severe Weather Equipment. However it needs a new application to be re submitted. Council decided to apply for 20 Hi Viz Jackets, 20 Snow Shovels and 10 hours of Contractors time. Any remaining money left to be returned to the ERYC.

Discussion took place regarding the possibility of purchasing a small snow plough, however after considering where it would be kept, who would use it, insurance it was decided to pursue this idea.

1. **Grass cut by the ERYC**. Details of areas cut by ERYC. On-going.
2. **Grant Application form**. Forms have been sent to the Church , Allotments Association, Cricket Club ,Village Hall Committee. Only the Village Hall Committee applied this year. Cllrs expressed surprise that the Church had not applied, but felt that a deadline had been set and had now passed so no grant would be given in the next financial year. Hopefully they will apply next year. It was pointed out that they only ever applied for a grant towards grass cutting and hopefully the Community Payback Team would be undertaking this next year therefore the costs will be low.
3. **Parish Council vacancy**. Can now be filled by Co-option. Clerk to place an article in the Pocklington Post. On-going.
4. **Road Markings in Meltonby.** Work has now been carried by the ERYC.
5. **Use of Community Payback Team.** The Church has expressed an interest in using the team for grassing in the Church Yard next year. Clerk to organise a meeting with the team and Church.

**91/12 Accounts** .

Community Account ££3,366.03p

Business Manager £1,208.99p

Church request for Churchyard grass cutting cost £120

Zurich Insurance £225

Agreed all invoices be paid.

Precept Discussion and future projects discussed. Unanimously agreed that 2013/2014 should remain at £2,500 Clerk to withhold sending in the Form till the Parish Council hear from the ERYC on their decision to pass down funds to of set the Council Tax

**Bulb planting on the village entrances**. Agreed that community payback would help with this. Clerk to obtain quotes for bulbs, and organise Payback team. Councillors to decide where

**Village Hall Grant.** Parish Council agreed to grant application for new tables next year. Clerk to explore the possibility of find external grant sources towards this project.

**Delegation of Authority to Chair to pay Clerk and Tax in between December and January Meeting**. Authorisation unanimously given.

**Bank Accounts**. Agreed to close Business Management Account and transfer money to Community account.

Cllr Ackerley asked why the Community account had dropped so much, Clerk explained it was due to the Village Hall Chairs invoice being paid.

**92/12 Use of electronic signature on Parish Council Documents**. Council unanimously agreed to use of Clerks Electronic signature.

**92/12 Correspondence**

Parish/Town Council Precept and the 2013/14 Council Tax Base

East Riding Parish News.

Letter asking for contribution towards Allerthorpe Parish Magazine. Parish Councillors felt that the magazine did not go to all Parishioners only those who pay a subscription for it. Parish Council felt they could not support this letter in the current climate, Clerk to write and explain the situation and the new process for applying for grants

Winter leaflet given out.

Noticication of ERYC Policy for Ash dieback.

Notification of Planning appeal by Mr Mark Danby.

**93/12 Councillor Reports .**

Report of caravan being parked up and used as a shed on land adjacent to Cricket club and land being converted from Arable to garden. Clerk to enquire with ERYC planning enforcement if change of use is required.

Clerk also to report Hi Density Plastic bollards have been placed on Miller Lane, Clerk to report to Highways and Planning enforcement.

Clerk to write to Peter Robson of Planning enforcement to see what the situation is regarding on going enforcements involving Miller Lane, Feofee Lane in the Parish.

**94/12 Date , Time and venue of next meeting. Clerk to issue list of dates.**