Yapham cum Meltonby Parish Council

[www.yaphamcummeltonby.co.uk](http://www.yaphamcummeltonby.co.uk)

Clerk: Mrs Jo Green, 29 Barmby Road, Pocklington, York YO42 2DL

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Minutes of a meeting of Yapham cum Meltonby Parish Council on 12 April 2016 in Yapham Village hall at 7.30pm

**Present**: Cllr P Arnold, Cllr P Bradley ( chairman), Cllr L Gray, Cllr K Moverley, Cllr R O'Gram,

J Green (clerk)

Cllr Bradley welcomed everyone to the meeting.

**Public Session**: There were no members of the public present

**29/16 Apologies:** there were no apologies

**30/16 To receive Declarations of Interest:** Cllr Bradley declared a non-pecuniary interest in item 33/16.

**31/16 The minutes of the meeting held on 8th March 2016** were proposed by Cllr Gray and seconded by Cllr Moverley and agreed as a true and accurate record and Cllr Bradley signed them as such on behalf of the council.

**32/16 To receive the clerk's report on matters being progressed from previous meetings.**

**Planning enforcement :** the clerk has spoken to the planning enforcement officer. Another planning application was expected for the caravan at Alder Lodge, Feoffee Lane so no further action was planned at this time.

The applicant at Eastfield, Feoffee Common Lane had been prosecuted for failing to comply with the enforcement notice. The planning department was considering what further action should be taken.

**33/16 To receive a report on the site visit to the Gravel Pit Field**

This item was moved to the end of the meeting

**34/16 To review and update the council's asset register**

The asset register was discussed and the clerk explained the difficulty of establishing the cost values of the assets. The clerk was asked to check on the insurance terms for the assets and report back to the next meeting.

**35/16 Accounts**

Bank balance £1739.11

The payments below were approved:

Clerk's salary- March £113.57

HMRC £49.20

Autela payroll services- Jan-Mar £21.75

ERNLLCA subscription £227.08

Yapham Parish Hall Fund £40.00

**36/16 Correspondence**

Yapham Cricket Club 2016 fixtures - these had been placed on the notice-boards

ERNLLCA newsletter

ERYC re Community Infrastructure levy

Social Action Partners Conference

ERYC Connecting Communities Grant Fund

ERYC - Brownfield sites

ERYC - Public Spaces Protection Orders consultation

ERYC - Parish Council Planning Liaison meetings 2016

Ward Councillors -Parish Council Liaison meeting 28 April- Cllr Moverley to attend. The clerk had checked and it was possible for more than one representative to attend.

ERYC- Safe & Sound grant - it was no longer necessary to be in receipt of benefits to receive this.

Humberside Police - April newsletter

NALC - Star Councils

**37/16 Councillors reports**

Cllr Arnold presented the results of the Transport Survey.

The survey showed that everyone who responded had access to a car. However a number of people had showed interest in a bus to York in time for work. As the numbers were small it was unlikely a new service would be created. Councillors felt that it was worth suggesting a shuttle bus around the villages which would connect with the bus services from Pocklington to York. A summary of the findings was to be placed on the website and circulated via the email list.

Cllr Moverley reported that there may be a volunteer willing to take on the role of co-ordinator for the Neighbourhood Watch Group. Cllr Moverley had taken on the role on a temporary basis in order to get the group started.

Cllr Gray asked if the Parish Council could consider providing bulbs for planting around the parish in the autumn. It was agreed to put this on the agenda for consideration in September.

**33/16 To receive a report on the site visit to the Gravel Pit Field**

In view of the confidential nature of the business about to be transacted Cllr Gray proposed, Cllr Moverley seconded and it was agreed to close the meeting to the public and press.

Cllrs Bradley, Gray and Moverley had attended a site meeting at the Gravel Pit Field.

Two quotations had been received for pruning trees at the field. Other businesses had been asked to quote and had either not responded or were not able to do the work.

The clerk pointed out that the cost of this tree work would take a large part of the council's reserves as it had not been included in the precept. It would probably be necessary to increase the precept in 2017/18 in order to build up the reserves again.

Councillors felt that the trees had not been independently assessed to see how much pruning if any should take place. The clerk had asked if ERYC could do this but had been told that it was not a service they provided.

Cllr Gray had a contact who was a former Forestry Commission employee and it was agreed to ask him for an informal assessment before a decision was taken about engaging a contractor.

**38/16 Date of next meeting Tuesday 10th May**

The meeting will be the council's annual meeting and will be preceded by the parish meeting at 7.00pm.

The meeting closed at 8.50pm