Yapham cum Meltonby Parish Council

[www.yaphamcummeltonby.co.uk](http://www.yaphamcummeltonby.co.uk)

Clerk: Mrs Jo Green, 29 Barmby Road, Pocklington, York YO42 2DL

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Minutes of a meeting of Yapham cum Meltonby Parish Council on 13th February 2018 in Yapham Village hall at 7.30pm

**Present**: Cllr P Arnold, Cllr P Bradley ( chairman), Cllr L Hammond, Cllr R O'Gram, Cllr K Moverley

J Green (clerk)

**12/18 Welcome & Apologies:** Cllr Bradley welcomed everyone to the meeting. Apologies were received from Cllr L Gray.

**13/18 Declarations of Interest**. Cllr Bradley declared a non-pecuniary interest in the item regarding the allotments

**14/18 Public Participation**. There were no members of the public present

**15/18 The minutes of the meeting held on 9th January 2018** were proposed by Cllr Arnold and seconded by Cllr Moverley and agreed as a true and accurate record and Cllr Bradley signed them as such on behalf of the council.

**16/18 To receive the clerk's report on matters being progressed from previous meetings.**

**Allotments -**The clerk had written to the neighbouring farmer regarding the tree which needed taking down but had had no reply.

The Allotment Association had been informed that the rent review was due and the chairman of the association had said that he would attend the March meeting. The rent had not been reviewed for 8 years . There was a discussion about the rent but a decision was deferred until the March meeting.

**First Aid training -**The clerk had found that Yorkshire Ambulance Service give free first aid awareness courses to community groups. There was high demand for these courses and it would not be possible to book a date before October. The clerk was asked to book a weekday evening, avoiding other village hall bookings, as soon as possible. The Village Hall Committee had said that the hall could be used free of charge for this event.

**17/18 The draft risk assessment was considered**. A section relating to the allotments needed to be added showing that the trees had been independently assessed.

**18/18 The impact of the General Data Protection Regulation on the Parish Council** was considered. At the moment full information about the rules relating to small councils was not available. It was not clear if the council would have to employ an external Data Protection Officer .The clerk was to attend an ERNLLCA training course on the subject when she hoped to find out more details of what was required.

**19/18 Accounts**

The bank balance £3347.60

The payments below were approved:

Clerk's salary and allowance January £135.30

G Woodward - reimburse postage £12.65

Yapham Parish Hall - hire £60.00

Information Commissioner £35.00

**20/18 Correspondence**

Humberside Police Bulletin

Information Commissioner - newsletter including General Data Protection Regulation(GDPR)

Autela - changes due to GDPR

Library Theatre - events July - Dec 2018

Aldborough Parish Council - notes on meeting about planning

ERYC- invitation to rural housing seminar 1st March 9.30am to 12.45pm Cllrs Bradley and Arnold were to attend this.

ENLLCA newsletter

**21/18 Councillors reports**

Cllr Moverley reported that someone had told him he intended to buy and live in the cabin at Eastfield. The clerk was asked to check with the planning department that the enforcement notice would show up on a property search and to ask if a notice could be put near Eastfield regarding the enforcement.

Cllr Moverley reported that work had begun at the Care Home site on Feoffee Common Lane and an entrance to the site had been made.

Cllr Hammond reported that there had been a number of complaints about litter around the parish.

**22/18 Date of next meeting 13th March**

The meeting closed at 8.35pm.