Yapham cum Meltonby Parish Council

[www.yaphamcummeltonby.co.uk](http://www.yaphamcummeltonby.co.uk)

Clerk: Sadie Rothwell-Inch, Neann Croft, Seaton Ross, YORK, YO42 4LT Tel: 01759 319122

Minutes of Meeting of Yapham cum Meltonby Parish Council on **Tuesday 14th May 2019** in

Yapham Village Hall at 7.30pm

**Present:** Cllr Arnold, Cllr Bradley (in the chair), Cllr Hammond, Cllr Jefferson-Hallett, Cllr Moverley, Cllr Newman, Sadie Rothwell-Inch (clerk)

**57/19 Welcome & Apologies:** Cllr Graysent her apologies. Cllr Bradley opened and welcomed everybody.

**58/19 To elect officers:** Officers were elected at the preceding ACM meeting.

**59/19 To approve the Annual Governance Statement for 2017/19:** Agreed – deferred due to resignation of the existing Internal Auditor

**60/19 To approve the accounts for 2017/19:** Agreed – deferred due to resignation of the existing Internal Auditor

**61/19 To approve financial arrangements for the coming year:**

Agreed – deferred due to resignation of the existing Internal Auditor

**62/19 Declarations of Interest**: Cllr Arnold declared a pecuniary interest in the upcoming planning application (agenda item 65/19). The clerk had accidentally omitted the agenda item ‘to resolve that the meeting is temporarily suspended to allow for a period of public participation’, rendering Cllr Arnold unable to speak about said planning application.

Cllr Hammond declared a non-pecuniary interest in the repair of the telephone box, as a member of ERYC.

**Agreed** – Cllr Arnold would speak at the start of the planning agenda item before leaving the building, and his position as councillor, for a period of council consultation.

**63/19 The minutes of the meeting held on 9th April 2019** were adopted as a true record and signed by Cllr Bradley. They were proposed by Cllr Hammond and seconded by Cllr Arnold.

**64/19 To receive the clerk's report on matters being progressed from previous meetings:** The clerk stated she had balanced the accounts but had yet to get authorisation to appoint a new Internal Auditor. Agreed – clerk may appoint the person recommended to her by other parish councils and ERNLLCA.

**65/19 Planning**

(Cllr Arnold stepped out of his councillor role to become a member of the public and gave a power point presentation with accompanying explanation of his plans. He then left the building).

**Agreed** – proposal to be sent to ERYC to suggest approval – proposed by Cllr Moverley - seconded by Cllr Newman.

(Retention and completion of two storey building (with associated parking) to be used as holiday let (replacement of existing dilapidated cottage at Old Tithe Cottage, East Green Farm, Main Street, Yapham, East

Riding of Yorkshire, YO42 1PH, for Mr Philip Arnold - Application type: Full Planning Permission).

**(Cllr Arnold re-entered the building and took up his post as councillor)**

**66/19 To consider safeguarding of the parish: Agreed –** the clerk will send a letter to the Police and Crime Commissioner to invite the engagement officer to our July meeting so discuss policing and in rural areas.

The clerk had previously sent an open invitation but only received an automated email response so it was decided to suggest a definite date.

Cllr Hammond will also enquire how Pocklington Town Council monitor crime and safeguarding.

**67/19 To consider repairs to the telephone box:**

**Agreed –** Cllr Hammond will commission the repairs for the original estimate he was given of £275,00 plus VAT.

Cllr Moverley received one further estimate of £373.00 but was unable to secure any others due to a lack of local interest from contractors.

**68/19 To consider progress on the benches:**

**Unresolved –** An estimate of £250.00 has been supplied by the same contractor willing to repair the phone box. This cannot be approved by council until an estimate has been received for the additional installation cost.

**69/19 To consider repairs to the bus shelter:**

**Agreed –** Estimated will be sought to repair the bus shelter. Cllr Hammond will approach the contractor willing to repair the bench and telephone box. Cllr Moverley will enquire if any other local contractors would be interested.

**70/19 To consider authorising the clerk's monthly working from home allowance:**

**Agreed –** Clerk to instruct the payroll company to issue the necessary documentation to Cllr Bradley.

**71/19 Accounts: Noted**

The bank balance – £5873.97

The following payments were approved:

Clerk's salary April £115.03

PAYE April £6.40

**72/19 Correspondence: Noted**

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| **73/19 Councillors reports:****Cllr Hammond** expressed concern about the possibility of defibrillators becoming a legal requirement for all parish councils. Clerk agreed to make enquiries.**74/19 Date of next meeting: Tuesday 11th June 2019**  |  |
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