Yapham cum Meltonby Parish Council

[www.yaphamcummeltonby.co.uk](http://www.yaphamcummeltonby.co.uk)

Clerk: Sadie Rothwell-Inch, Neann Croft, Seaton Ross, YORK, YO42 4LT Tel: 01759 318122

Minutes of Meeting of Yapham cum Meltonby Parish Council on **Tuesday 11th June 2019** in

Yapham Village Hall at 7.30pm

**Present:** Cllr Arnold, Cllr Bradley (in the chair), Cllr Gray, Cllr Hammond, Cllr Moverley, Cllr Newman, Sadie Rothwell-Inch (clerk)

**75/19 Welcome and Apologies:** Cllr Jefferson-Hallett sent her apologies. Cllr Bradley opened the meeting and welcomed everybody present.

**76/19 To receive Declarations of Interest:** Cllr Hammond declared a non-pecuniary interest in Item 84/19

**77/19 To resolve that the meeting is temporarily suspended to allow for a period of Public Participation:**  There were no members of the public present.

**78/19 To adopt the minutes of the meeting held on 14th May 2019 as a true record:** Cllr Bradley confirmed the minutes as a true record – proposed by Cllr Moverley and seconded by Cllr Hammond

**79/19 The Annual Governance Statement was approved**: proposed by Cllr Arnold and seconded by Cllr Bradley. Cllr Bradley signed the statement on behalf of the council.

**80/19 The Accounting Statement for 2018/19 was approved:** proposed by Cllr Hammond and seconded by Cllr Arnold. Cllr Bradley signed the statement on behalf of the council.

**81/19 The financial arrangements for the coming year were approved as follows:**

The Financial Standing Orders – approved and agreed to review later in the year.

Bank signatories now extends to the whole council with two people required to sign any cheque or approve any other transaction. Whole Council comprises: Cllr Arnold, Cllr Bradley, Cllr Gray, Cllr Hammond, Cllr Jefferson-Hallett, Cllr Moverely and Cllr Newman.

Approved projects and associated budgets for the year comprise repair of the telephone box and installation of the bench as a total cost of £748.00 inc. VAT. Cllrs understand that an application to reclaim the VAT can be made.

**82/19 To receive the clerk's report on matters being progressed from previous meetings:**  The clerk confirmed all actions had been undertaken and results delivered.

**83/19 Planning:** No planning correspondence or applications were received.

**84/19 To consider progress on the benches:** Agreed – Cllr Hammond is to proceed with the installation of the bench.

**85/19 Accounts**

The bank balance – £5873.97

Bank statement was reconciled and signed by Cllr Bradley and S Rothwell-Inch.

The following payments were authorised:

Emma Fletcher for services of Annual Internal Audit £164.00

Clerk’s monthly salary £115.03

HMRC for clerk’s PAYE £6.40

**86/19 Correspondence:**  Noted. Cllrs agreed they were pleased to receive a positive response from the engagement officer from the Police and Crime Commission who has agreed to attend our July meeting to discuss current policing in our area. Cllr Hammond will produce a leaflet to alert parish members of an opportunity to put forward concerns or seek reassurance about such matters. Cllr Hamond will distribute by hand and Cllr Arnold will use his email distribution list.

**87/19 Councillors reports**

**Cllrs Gray, Hammond and Moverley** accompanied Paula Parker from ERYC Taskforce and Environment Department to agree works to be carried out in the parish.

The decisions have been emailed to the clerk, by Paula Parker, and will be available on the website in due course. Specifically, the works involve mending potholes and improving signage and road markings.

**Cllr Arnold** suggested the sit and ride lawn mower in the shed could be valued for repair and insurance purposes or, if deemed no longer required, sale. Cllrs agreed this should be an agenda item for consideration.

Cllr Arnold also reminds everybody there is a Village Hall barbeque on 14th July – all welcome.

**88/19 Date of next meeting:** Tuesday9th July 2019 at **7.00pm**

Meeting closed at 8.50pm**.**