Yapham cum Meltonby Parish Council

[www.yaphamcummeltonby.co.uk](http://www.yaphamcummeltonby.co.uk)

Clerk: Sadie Rothwell-Inch, Neann Croft, Seaton Ross, YORK, YO42 4LT Tel: 01759 319122

Minutes of Meeting of Yapham cum Meltonby Parish Council on **Tuesday 6th August 2019** in

Yapham Village Hall at 7.30pm

**Present:** Cllr Arnold, Cllr Bradley (in the chair), Cllr Hammond, Cllr Jefferson-Hallett, Cllr Moverley, Cllr Newman, Sadie Rothwell-Inch (clerk). One member of the public.

**101/19 Welcome and Apologies:** Cllr Gray sent her apologies. Cllr Bradley opened the meeting and welcomed everybody present.

**102/19 To receive Declarations of Interest:** none

**103/19 To resolve that the meeting is temporarily suspended to allow for a period of Public Participation:** A concerned member of the public brought to the council’s attention, details of work being undertaken by Openreach that seemingly hadn’t been passed through relevant ERYC planning procedures – at least, no communication had been received by residents about the works to be carried out entailing the removal of trees, to allow the construction of poles, for the purpose of broadband facilities.

Said member produced a diagram, sent by Openreach, comprising detailed plans of where the poles are to be erected. A typed email accompanying the diagram stated: ‘Tree cutting to the south of the road has been arranged and relevant permission sort [sought].’ **Action: Cllr Hammond retained the email and diagram to take to planning and seek advice.**

**104/19 To adopt the minutes of the meeting held on 9th July 2019 as a true record:** Cllr Bradley confirmed the minutes as a true record – proposed by Cllr Newman and seconded by Cllr Moverley.

**105/19 To receive the clerk's report on matters being progressed from previous meetings:** The clerk thanked councillors for the opportunity to attend recent training to enhance her familiarity with council work and her resulting duties. She felt it had been worthwhile, increasing and compounding her knowledge.

An email to Deborah Fagan from the Police and Crimes Commission, regarding police response times following an attack earlier this year, has hitherto gone unanswered.

Requests to follow up certain planning queries had been completed and satisfactory responses received and recorded.

**106/19 Planning:** To acknowledge ‘Resubmission of planning application for Park Farm (original application 14/02578/STPLF)’

Planning enforcement officers communicated that resubmission had been sought.

**107/19 To consider the revival of the local Neighbourhood Watch scheme:** Agreed – efforts can be made to attempt greater community participation in the scheme. Members of the parish will be invited to the council meeting of 8th October to join in discussion and propose initiatives. Cllr Moverley has decided to continue as the main point of contact.

**Action: Cllr Hammond to distribute leaflets and Cllr Arnold to send emails.**

**108/19 To consider suitable tasks for the Reparation of Young Offenders scheme:** The assignment officer concluded that repairing the bus shelter is a suitable task, as long as equipment is provided. When there is a case in our area, she will be in touch to assign. Councillors also suggested that painting the telephone box is a suitable task also. **Action: clerk to email assignment officer with the suggestion.**

**109/19 To consider a ‘Review of Community Emergency Plan’:** Agreed – all requirements are in place and courtesy calls will be made ensuring providing telephone numbers is approved by those individuals. **Action: Cllr Bradley and Cllr Hammond to ensure permission is sought and granted.**

**110/19 Website status update:** Cllr Newman has ensured the website is updated with the information available to him. All updates by ERYC are complete and they are in the process of making a ‘styling change’ in the name of user and visual improvements.

**111/19 75th Anniversary of Victory in Europe:** Councillors would like to host a celebration on VE Day 2020. The national May Day Bank Holiday will move from its usual Monday to Friday 8th May. **Action: Cllr Arnold to confer with the village Hall Committee about joint efforts for a community event.**

**112/19 Accounts**

The bank balance – As the meeting was brought forward there was no postal statement from HSBC

Agreed – Online banking is the way forward. **Action: clerk to contact HSBC and arrange for online facilities**

The following payments were made:

Autela – payroll services for Jan, Feb, Mar £53.00

JML Joinery Ltd – Repair of bench £330.00

JML Joinery Ltd – Repair of telephone box £300.00

The following payment was received:

Gravel Pit Allotments Association – rental fee 2019/20 £165.00

Agreed – As all invoices are now paid, the VAT can be reclaimed. **Action: clerk to seek reimbursement.**

**113/19 Correspondence:** noted

**114/19 Councillors reports:**

**Cllr Hammond** to commission a plaque, for the newly repaired bench, which he will personally donate to the parish.

Walking and Outdoors Festival 7th to 15th September 2019: The village hall will provide refreshments during Saturday 14th September to host the ‘Circular Walks from Yapham Village’ event as part of this initiative. For further information see [**www.theyorkshirewolds.com**](http://www.theyorkshirewolds.com)

A poster will be displayed on the Yapham notice board.

**115/19 Date of next meeting:** Tuesday 10th September 2019

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| Meeting closed by Cllr Bradley at 8.40pm. |  |
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