YAPHAM CUM MELTONBY PARISH COUNCIL

Clerk: Chris Worrall. 26 Chapelfields , Holme on Spalding Moor, YORK. YO43 4DH.

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Minutes of Yapham Cum Meltonby Parish Council held on the 11th of September 2012 at Yapham Village Hall at 7.30pm

Present. Parish Councillor John Ackerley (Chair), Parish Councillor Helen Steele, Parish Councillor Ken Moverley.

Absent. Parish Councillor Richard O’Gram

Public Time. **None**

78/12 Apologies. **Cllr Linda Gray**

79/12 welcome to the meeting**. Vice Chairman John Ackerley welcomed everyone to the September meeting.**

**Declaration of Interest. The Parish Councils (Model Code of Conduct) Order 2012. To record any declarations of interest by any member in respect of items on this agenda. Both Cllrs Ackerley and Moverley declared an interest in the Village Hall.**

80/12To confirm the minutes of the meeting dated 14th August 2012 **. Confirmed and signed as a true and correct record** of the meeting.

**81/12 Matters arising from the previous meeting.**

1. **Telephone Box** . Clerk had looked at this and thinks there might be the possibility of funding towards the Box if part of a larger project to create a heritage trail round the Yapham Cum Meltonby Parish. Clerk to invite Mr David Bull of the LEADER project to the next meeting of the Parish Council to explain how they might be able to help.
2. **Village Hall**. Grant application has now been accepted by the ERYC and the Parish Council has been awarded. The Money is now in the Parish Councils account and just needs the Village Hall donation before the order can be placed. The Village Hall has requested that maroon coloured chairs be ordered. Once the chairs have been received the Parish Council will hand them over to the Village Hall, however if there is any problems with the chairs which the guarantee covers the Clerk will deal with it.
3. **Emergency Plan**. Draft plan open for discussion. Cllr Ackerley offered to put a plan together for discussion at the next meeting. Plan needs to be in place so as a grant application can be made for Snow plough clearance.
4. **Grass cut by the ERYC**. Details of areas cut by ERYC have been requested but still no reply. Still no progress from the ERYC regarding areas to be cut.
5. **Code of Conduct**.. Parish Council will consider a more simpler version of the code of conduct then the version offered by the ERYC. Parish Council voted to adopt the more simpler Code of Conduct. Proposed Cllr Ackerley, Sec Cllr Steele. Motion passed
6. **Grant Application form**. Council to consider and adopt a final version of the grant application for to be sent to all groups within the Parish. Parish Council adopted letter and form, Clerk to send to each of the organisations within the Parish
7. **Parish Council vacancy**. Can now be filled by Co-option. Clerk to place article on village website and ask Pocklington Post to advertise places.

**82/12 Accounts** .

Business Money Manager Account **£1,208.76**

Community Account £3,644.36p also paid in ERYC grant £1,519.72p **Total £5,164.08p**

Clerks Quarterly wages £161.01

HMR&C £40.40

AUTELA Payroll services £12.58

Audit Commission £60

All bills approved for payment

**83/12 Planning.**

Conversion of former workshop to form a dwelling including erection of extensions to side and rear and erection of a detached garage/ store at Land South of Fir Tree House Meltonby Road, Meltonby, East Riding of Yorkshire for Mr Mark Danby.

Ref: DC/12/02164/PLF/WESTWW/TWILLI

**Application refused planning permission**

Retention of livestock building Land to North of Miller Lane,, Yapham, East Riding of Yorkshire for Mr Alex Birch

Ref: DC/12/02811/PLF/WESTWW/JMILNE

**Application was granted planning permission**

**84/12 Correspondence**

1. ERNLLCA Newsletter.
2. ERNLLCA Conference details.
3. Village task force letter saying that all identified work had now been carried out and completed. Clerk to organise a walkabout to check that work has been carried out.
4. Letter from Ward Councillor Andy Burton. **Clerk to write to Cllr Burton saying his letter was read and noted.**
5. Appointment of Auditors for 2012/2013 Audit

**85/12 Clerks contract with the Parish Council.**

Contract between Clerk and the Parish Council was agreed and both parties signed copies. Grievance policy was adopted subject to it now saying that the Parish Council Clerk would first talk to the Chairman of the Council to try and resolve the problem. If this is not possible then the Parish Council would consult with ERNLLCA (East Riding North Lincolnshire Local Council Association ) and the Clerk would consult The SLCC (The Society of Local Council Clerks )

**86/12 Councillor Reports .**  None

**87/12 Date , Time and venue of next meeting. October 30th 2012**

**Meeting closed at 8.25pm**