YAPHAM CUM MELTONBY PARISH COUNCIL

[www.yaphamcummeltonby.co.uk](http://www.yaphamcummeltonby.co.uk)

Clerk: Chris Worrall. 26 Chapelfields, Holme on Spalding Moor, YORK. YO43 4DH.

Tel: 01430 860867 Mob: 07533639901. Email: [c.p.worrall@btinternet.com](mailto:c.p.worrall@btinternet.com)

Minutes of Yapham cum Meltonby Parish Council meeting held on the 20th August 2013 in Yapham Village Hall at 7.30pm.

Present: Cllr Linda Gray (Chair), Cllr Ken Moverley, Cllr Richard O’Gram and one member of public.

Apologies: Cllr John Ackerley.

**Public Time. None.**

Cllr Gray welcomed everyone to the August meeting of the Parish Council**.**

**Declaration of Interest. The Parish Councils (Code of Conduct). To record any declarations of interest by any member in respect of items on this agenda. None.**

**59/13 Minutes of the meeting dated 25th June and 17th July 2013.** Parish Council approved the minutes as a true and correct record of the meetings and the Chairman signed them as such.

**60/13 Matters arising from the previous meeting.**

1. **Telephone Box**. The box has now been painted. Leaflet Dispensers have been purchased, Cllr Moverley offered to look at fixing a wooden back to the kiosk and attaching the dispensers. Clerk to contact the Tourist Information Board to ask for leaflets regarding local activities to be placed in the kiosk. Cllr Moverley also offered to try and organise some transfer lettering to be attached to the glass panels saying what the box now is. Boxes have been purchased and now are in the kiosk with books in available to be borrowed. The Chairman offered a shelf that could be fitted in the kiosk if needed. The Chairman had thanked Mr David Barnes for painting the box on behalf of the Parish Council during a meeting with the Cricket Club, Village Hall, Feoffee Trust and the Allotment Association.
2. **Village Hall.** 5 tins of paint have been delivered, along with two tins of stain stop in case there is any damp areas which need doing. The remaining order will come as and when it becomes available.
3. **Emergency Plan.** ERYC grant of £3,000 available this year. The forms have now been issued by ERYC.

The Clerk had made slight amendments to the severe weather plan which would make it more acceptable to the ERYC. Parish Council accepted these and as soon as the issue of storage has been resolved then an application will be made for this. Parish Council also discussed the possibility of applying for a bar to be run 12 times a year in the Village Hall, similar to Everingham Community Pub which is held in their Village Hall once a month. Councillors thought this might be abit slow to start off with but would appeal to all members of the community. Joint projects with the Cricket Club buying a new mower and strimmer were discussed; Storage within the Village Hall was identified as a potential project, along with planting wildflower verges. Grant is available for a year, Clerk to undertake further research on the projects.

1. **Use of Community Payback Team.** Any other jobs which can be identified within the Parish. Grants may be available from the Safer Communities Fund to buy grass cutting equipment for them to use in the Church yard. Clerk reported that maybe this could be done in conjunction with the Cricket team who are in need of a new grass mower. The team have enough Amorite paint to do the fence around most of the Churchyard if the Church is happy for them to do so; Cllr O’Gram said the Church would be more than happy for this to be done.
2. **Daffodil Bulbs.** On-going, these will need to be ordered in Early September. Parish Council decided to purchase £100 worth of bulbs. Bulbs will be planted by the Community payback team round each Village entrance sign in Yapham and Meltonby. Round the bus shelter in Meltonby, Kiosk in Yapham and they layby on the way in.
3. **Community Event.** Invites were sent out to Village Hall Committee, Yapham Cricket Club, Allotment Association, Church and Feoffee Trust all of who have excepted and will be at the event. Cllr Gray had also written an invite which is to be sent out to all Parishioners, Clerk to print copies off Cllr Bradley offered to print and deliver copies for Yapham, Cllr Gray to deliver letters in Meltonby, Cllr Moverley will deliver down Feoffee Lane and Cllrs O’Gram and Ackerley will do Yapham Mill and outlaying farms.
4. **Website.** The Parish Council website was down, the hosting and domain name had to be renewed. This has been done but under a new domain name. [www.yaphamcummeltonby.co.uk](http://www.yaphamcummeltonby.co.uk)

**61/13 Co-option of Mrs Pat Bradley on to the Parish Council.** Cllr Ken Moverley proposed Mrs Bradley and Cllr Linda Gray seconded, Unanimous vote in favour. Cllr Gray welcomed Cllr Bradley onto the Parish Council. Cllr Bradley signed the Office of Acceptance and was given the Register of Interests to be completed by the next meeting.

**62/13 Accounts** .

Community Account as of 29th May £5,866.06

Business Manager £1,209.39p

Invoice petrol from Mrs D Barnes running the Village Grass Mower £13.46

Invoice petrol for the Community Payback team £7.74 (£1.29 VAT to claim back)

Both invoices approved for payment.

Clerk reported that he was worried that the Auditor might question the amount of money in reserves next year, Parish Council decided to have a think about what projects could be carried out within the Parish.

**63/13 Planning.**

Alterations and extensions including erection of a two storey extension to side and porch to front following demolition of existing utility and store. Westfield Farm, Feoffee Lane, Yapham, East Riding of Yorkshire Y042 1PF. Mr and Mrs Wilcock

Ref: 13/01817/PLF

**Permission has been granted.**

Conversion of a disused agricultural building to a residential dwelling. East Green Farm, Main Street, Yapham, East Riding of Yorkshire, YO42 1PH for Mrs Hazel Arnold.

**Permission has been granted.**

Erection of a general purpose agricultural building attached to an existing building, Manor Farm, Main Street, Yapham, East Riding of Yorkshire, YO42 1PH for DD &P Barnes

**Permission has been granted**

**Enforcement update** .

Email from Mr P.Robinson (ERYC) informing the Parish Council that a Enforcement Notice was served on Treveen House, Meltonby on the 29TH July 2013

**64/13** **Village Questionnaire/Parish Plan.** This questionnaire had taken place sometime ago and a lot of new people had since moved into the Parish, it was decided that the Clerk should do some more research on the outcome of the questionnaire with a view to carrying out a new survey of the needs of the Parishioners.

**65/13 Asset Register and Contacts Sheet.** Cllrs checked their contact details and Cllr Bradley provided hers, new details to go on the website with a set being placed within the new Information Kiosk in Yapham. The Clerk read out the list of assets owned by the Parish Council, these were agreed with only one correction that the strimmer is no longer working.

**66/13 Adoption of simpler Standing Orders.** Cllr Moverley proposed the new set of standing orders and Cllr Gray seconded. Unanimously in favour of the new set. Clerk to place a copy on the website.

**67/13 Allotment agreement. Cllr Bradley declared an interest as she is a tenant of an allotment and took no part in the discussion.** It was reported to the Parish Council that there was now more than the agreed 20% of people from outside the Parish renting an allotment and that the Gravel pit Association are in breach of their Tenancy Agreement with the Parish Council. The Clerk was asked to write to the Association and ask that no further plots be let out until a new Tenancy agreement has been signed. It was pointed out that maybe the reason that this has happened is due to the poor uptake from within the Parish for a plot. Agreed that the clause be amended in the new tenancy agreement. Parish Council were also concerned about multiple occupancy of plots and that potentially one person could rent all the spare plots available, again this was decided that a new clause be added to the Tenancy agreement stating that “a Maximum of two plots can be leased per postal address”. Concerns were also expressed that if the greater amount of tenants were from outside the Parish then if they applied for a grant , potentially the Parish Council would be giving Parishioners money to improve facilities of allotments holders from outside the Parish. Councillors considered asking for a supplement to be paid on top of the initial tenancy fee, this to be discussed with the Allotment association.

**68/13 Correspondence.**

East Riding Parish News July edition. Read and noted.

East Riding Parish News August Edition. Read and noted.

Request from the Yorkshire Air Ambulance to place a clothes bank within the Parish. Clerk to forward the letter onto the Village Hall Committee.

ERNLLCA Newsletter. Read and noted.

ERNLLCA AGM invite. Read and noted.

ERNCLLA Training event, Read and noted.

Community Partnership minutes, noted. Parish Council decided that they should attend these meeting and Cllr Moverley offered to represent the Parish Council at the next meeting in Bishop Wilton on September 18th 2013.

Zurich Insurance letter offering a training event. Read and noted.

**69/13 Councillor Reports .**

**70/13 Date, Time and venue of next meeting. September 10th 2013 at Yapham Village Hall 7.30pm**

**Meeting closed at 8.55pm**