YAPHAM CUM MELTONBY PARISH COUNCIL

Clerk: Chris Worrall. 26 Chapelfields , Holme on Spalding Moor, YORK. YO43 4DH.

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**Minutes of Yapham Cum Meltonby Parish Council meeting held on 18th May 2012 in Yapham Village Hall at 7.30pm**

**Present.** Cllr Linda Gray (Chair), Cllr John Ackerley, Cllr Helen Steele and two members of the Public.

**Apologies.** Cllr Richard O’Gram and Cllr Debs England

**Public Time.** Discussion took place about a Village Hall Booking on the 7th July 2012 and concerns if the Green could be used for parking , the fact that potentially a lot of people could be attending as the event is being advertised on Facebook, could the Village and the Hall cope with this problem if it occurred (Toilets, Parking, and event insurance?) Parishioners commented that only two neighbours had been consulted about this. Parish Councillors thanked the members of the Public for attending and bringing their concerns to the Council and the matter was to be discussed later in the meeting.

**32/12 welcome to the meeting**

**33/12 Election of Chairman of the Parish Council**. Cllr Ackerley proposed Cllr Gray for re-election seconded by Cllr Steele.

Cllr Gray was elected and signed The Office of Acceptance Form. Cllr Gray read out her Chairmans report on the Councils work during the last 12 months.

**Election of Vice Chairman of the Parish Council.** Cllr Gray proposed Cllr Ackerley seconded by Cllr Steele. Cllr Ackerley was elected.

**Election of sub committees and Parish Council representatives on outside bodies.** No appointments to make.

**35/12 To declare any declarations of interest by any Parish Councillor regarding any item on the agenda.** None

**36/12 Confirmed that the minutes of the meeting dated 10/04/12 were a true and correct record of the meeting and were signed as such by the Chairman.**

**37/12 Matters arising from the previous meeting.**

**Parish Council Website** . The Clerk is now in procession of disc on how to update website. Slowly getting through it, Vacant Council positions to be advertised on the site, East Riding News to also to be put on.

**Telephone Box** . Forms have been filled in and sent back now waiting for BT to progress this matter. Ideas for use of the Telephone box to be asked for on the website.

**Feoffee Lane**. A Parishioner had contacted the clerk to confirm that Feoffee Lane was a confirmed School Bus Route and as such should be gritted. Clerk to write to ERYC and ask why this is not happening?

**Village Hall.** Parish Council now going to apply for grant of £2,000 towards the cost of chairs with the Village Hall paying towards the balance of the cost of 100 new chairs. Clerk to apply for £1,000 grant towards winter maintenance.

**Emergency Plan** Chairman now has a copy but still needs further work doing to it. Clerk to email to each Parish Councillor who then can make amendments in red and return to clerk. Final version to be brought to the next meeting for discussion.

**Planning** decision for feoffee lane regards Nursing Home. Clerk had searched the ERYC Planning portal and could find no trace of this application. Cllr Ackerley provided the application number which may help find the decision notice.

DC/11/04180/STOUT/STRAT

**Street scene walkabout.** Parish Councillors attended at walkabout the Parish With Mike Conner from the ERYC point out many remedial jobs to be carried out. Parish Councillors pointed out the problem with the Meltonby Speed signs. Mike Conner has now passed on the Councils comments to Phil Hiscott officer in charge who has promised to look into this matter for the Parish Council. Parish Council decided to give ERYC one month before they started pressuring them again.

**38/12 Accounts .**

**Adoption of Financial Standing Orders.** Parish Council voted in favour to adopt model financial orders from ERNLLCA. Chairman signed the documents.

**Approval of Accounts for Audit**. Accounts were approved by Council and Clerk will have external audit do then send off to Audit Commission.

**External Audit**. Steve Young from Holme on Spalding Moor Parish Council approved for external Audit

Clerks Wages £107.47p, HMRC £26.00p**. Approved payment**.

Receipt for petrol for the Parish Councils mower £25.96p Discussion took place as to whether or not the mower was owned by the Parish Council. Clerk to check files.

Rent from Gravel pit allotments paid to Council

**39/12 Planning.**

**Erection of a general purpose Agricultural building following demolition of a brick shed at Meltonby Grange, Meltonby Road, Meltonby East Riding of Yorkshire YO42 1PW for Mr Alan Frank**

**Planning was granted.**

Cllr Ackerley asked that the Council reply to Peter Robinson of the Planning department at ERYC to say now that there is enough visual and hearsay evidence about Green Fields, Feoffee Lane to in the Parish Councils opinion to warrant an investigation. The Clerk has received a phone call from a resident who had read the minutes to say that there was someone living there. Clerk to write to ERYC.

**40/12 Standards Board Case** no SCASC/159/Atkin/Yapham-cum-Meltonby.

**Findings of the Standards Committee in respect of a complaint made against former Councillor Atkin of Yapham Cum Meltonby Parish Council.**

On 1st MARCH 2012, The Standards Committee of East Riding Of Yorkshire Council, in accordance with the Local Government Act 2000, considered a report of an investigation into an allegation concerning Michael Atkin, a former member of Yapham Cum Meltonby Council.

The complaint concerned Mr Atkin’s alledged behaviour towards the complainant at a “walkabout” of the Parish on 18th August 2010 and subsequently at a Parish Council Meeting on 24th August 2010.

The Standards Committee found that Mr Atkin had breached Paragraphs 3(1) and 3(2)(b) of the Model Code of Conduct 2007, as adopted by Yapham Cum Meltonby Council, as he failed to treat the complainant with respect during a walkabout on the 18th August 2010 and at a Parish Council meeting on the 24th August 2010 and that his actions at the Parish Council meeting constituted bullying.

The Standards Committee did not however, find a breach of paragrpgh 3(2)(c ) of the Model Code of Conduct 2007, as adopted by Yapham-Cum-Meltonby Parish Council.

The Standards Committee resolved to censure Mr Atkin

Mr Atkin may apply in writing to the first Tier Tribunal (Government Standards in England) for permission to appeal against the Standards Committees Findings.

**Matthew Buckley**

**Monitoring Officer**

**East Riding of Yorkshire Council**

Copies of the full report are available from the Clerk.

**41/12 Correspondence**

**Gravel Pit Allotments**. Letter read out from the Gravel Pit Allotment association asking for re imbursement for works carried out by themselves (£144 for gate repairs and £720 for tree removal)and for £20 re imbursement for Village Hall AGM costs. Parish Council was advised by both ERNLLCA and by the Clerk that these bills should not be paid. All work carried out should have 3 quotes, bills should be made out to the Council but most importantly they should be discussed at Council meeting and approved before the work is carried.

Councillors pointed out that there was no need to have the AGM in the Village Hall it could have been held in a members house. It was also pointed out that the Allotments Association were in breach of their tenancy agreement with the Parish Council . Section 5 “The Allotments Association shall see to it that Tenants shall not, without express written permission of the Landlord Paramount, cut or prune any timber or other trees or take, sell or carry away any mineral, sand, clay or earth.” Clerk to write back to Association.

**Letter from Holme on Spalding Moor Parish Council** regarding the ERYC Planning committees and procedures. Letter was read out and Councillors voiced their concerns about the procedures outlined in the letter and expressed support for Holme on Spalding Moor Parish Council. Cllr Ackerley offered to draft a letter of support back to Holme on Spalding Moor Parish Council. Clerk to email letter to Cllr Ackerley.

**East Riding Parish News April/May editions**. Cllrs asked if these could be placed on the website in future.

**Rural Strategy Documents and roadshow**. Cllrs asked if this could be placed on the website.

Ernllca Newsletter

Dance Class Poster

Playground Catalogue

Feel Better with Books Poster

**Localism Act.** New Code of Conducted needs to be adopted in July, Clerk to copy the one being recommended by the ERYC and an alternative for Councillors to read and comment on at the next meeting.

**41/12** **Common Land in Yapham cum Meltonby Parish**. The Parish Council has received a number of enquiry’s from Parishioners about an event being held in July. They have voiced concerns about the parking on the Village Green and whether this was permitted or not. Clerk has enquired at the ERYC as to who is ultimately responsible for the Green. Parishioners at the meeting said that certain properties within the Village held certain Gait Rights to the land 9 in total.

Clerk to contact and go to the Land Registry to confirm who the Gait holders are and to see who legally owns the land . Clerk to write to event organiser saying that out of courtesy they should write to the gait holders asking for permission to use the land. Concerns were also voiced regards they potential number of people attending the event and whether the Hall could cope with large numbers. Pointed out that this was a Village Hall problem and they should deal with it.

**42/12** **Clerks contract with the Parish Council.** Cllr Ackerley thought that the Contract used by ERNLLCA was to in depth for a small Parish Council and that legally a Contract was not needed, that only a statement of employment was needed. He offered to put something together and pass on to the Clerk for discussion. Clerk ok with this, but said he would also pass it on to ERNLLCA for comment. To be placed on the next Agenda

**43/12 Councillor Reports .** Clerk asked to advertise Parish Council Vacancies in the Pocklington Post. Most other matters had been covered by the street scene walkabout.

**44/12 Date , Time and venue of next meeting.** Next meeting to be held on June 12th 2012.

Meeting Closed at 21.08pm