YAPHAM CUM MELTONBY PARISH COUNCIL

[www.yaphamcummeltonby.co.uk](http://www.yaphamcummeltonby.co.uk)

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Minutes of Yapham Cum Meltonby Parish Council meeting held on October 8th 2013 in Yapham Village Hall at 7.30pm.

Present: Cllr Linda Gray (Chair), Cllr John Ackerley, Cllr Pat Bradley and one member of the public.

**Public Time. None**

**Welcome and Apologies.** The chairman welcomed everyone to the meeting and apologies were received from Cllrs Moverley and O’Gram**.**

**Declaration of Interest. The Parish Councils (Code of Conduct). To record any declarations of interest by any member in respect of items on this agenda**. Cllr Bradley declared an interest in item 7 of Matters arising. Cllr Wilcock declared an interest in item 81/13 planning.

**77/13 Minutes of the meeting dated 10th September 2013.** These were agreed as a true and correct record of the meeting and signed by the Chairman.

**78/13 Co Option of Mrs Joanne Wilcock on to the Parish Council.** Mrs Wilcock was proposed by Cllr Grey and seconded by Cllr Ackerley. All in favour of Mrs Wilcock joining the Parish Council. Cllr Wilcock signed the Declaration of Acceptance, Cllr Gray welcomed her to the Parish Council and thanked her for showing an interest.

**79/13 Matters arising from the previous meeting.**

1. Telephone Box update. The seems to be being used a lot especially for book exchanges, the Clerk reported that he had put some more leaflets in but all the dispensers are now full. Pocklington Arts Centre leaflets are to be collected by the Clerk to be placed in the box.
2. Village Hall Paint. There is now a grant form system in place to apply for paint, Clerk to obtain forms on behalf of the village hall committee.
3. Emergency Plan. ERYC grant of £3,000 available this year. Full emergency plan now needs to be done before any grant is accepted, Clerk to have this ready for next meeting so grant can be taken forward.
4. Use of Community Payback Team. Planting Daffodil bulbs. Clerk is waiting for delivery of bulbs then will contact the team to arrange planting. The Church has said how pleased they are with the work that has been done by the team in the Church yard.
5. Community Event. Councillors were very pleased with the results of the morning despite the low turnout of residents, Councillor Ackerley stated that he was very disappointed with the lack of support from long standing members of the community, however despite this the Allotment Association filled 6 out of the 8 allotments which were vacant were taken, the Parish Council gained 1 new member, the Feoffee Trust had a couple of people interested in its work. One positive point made was that it managed to get all the clubs from the community talking to one another. Cllr Wilcock said the event had not been what her and her husband had been expecting and found it very informative. Suggestion made that maybe this could be done at the Annual Parish Meeting. Letter of thanks to go to all organisations involved and one to Mrs Mary Ackerley for providing refreshments during the morning.
6. Website. Has been updated with newsletters and contact details. Councillors discussed the pro and cons of the website and whether people were actually using it. Parish Councillors decided that they would try producing a Parish Newsletter again for one year only and each time promote the Parish Council website. Clerk to produce a template for Councillors to use.
7. Renewal and amendments to Allotment Tenancy agreement has now been signed by both parties.
8. Tree pack. A free tree pack of 150 native wild fruit bearing trees, with stakes and protectors has been obtained by the Clerk for use on the allotments and anywhere else Councillors could think off. Cllr Bradley thought this was a great scheme and would save the Allotments Society applying for a grant for trees. These will be mainly used down the allotments and in the hedgerow surrounding them.

**80/13 Accounts** .

Community Account as of 29th Sept £5,068.56

Business Manager £1,209.39p

Invoice from Cllr Moverley for Telephone Box Signs . £83.26p, Village Hall Hire £80, Photocopying HOSM PC £3.20

Chairman’s mileage for attending meeting in Beverley. £18.00

Cllr Ackerley £28.97 for refreshments on the Community morning.

Annual Audit has been returned all clear. This now incurs no charge saving £60 per year.

All payments approved.

**81/13 Planning**.

Continued use of building as plummers store and associated office at Westfield Farm, Feoffee Lane, Yapham, East Riding of Yorkshire, YO42 1PF for Mr and Mrs S Wilcock.

Application type: Full Planning, Ref Num: 13/02597/PLF

**Cllr Wilcock left the room whilst this application was discussed.**

Parish Council had no comments or observations to make regarding this application and voted to Tick box “B” recommending approval.

**Enforcement update.**

Email from Peter Robinson planning enforcement officer.

New access at Westfield Farm, this has been created by the previous owner who has retained a small area of land to the west of the farm. They shall be submitting an application in regard to the works as a Planning Officer met with the owner last week to assist them with the application.

He is looking into Green Fields to see if he can get any evidence of occupation.

Councillors have had reports that the School bus now picks up from this address, there are dustbins which are emptied by the ERYC, Why if no one is living there? There has now been a parking area built and a pond dug. Is Council tax being paid on this property? Councillors very disappointed with the lack of communication between the various departments at the ERYC. Clerk to write a strong letter to the planning department expressing the Parish Councils concerns regarding the lack of action regarding these issues which have now been going on for over two years in some case’s.

Other than that there is nothing really new in regard to enforcement within Yapham Parish, Treveen House has had a Notice served which has not been appealed and gives until 20th December 2013 to carry out the works or remove the tank.

**82/13 Correspondence.**

Letter regarding unauthorised building works within the Parish. This letter was read out and the council decided to pass it on to Peter Robinson of the Planning department.

**83/13 Councillor Reports .**

A parishioner had approach the Chairman with concerns over the speed of vehicles travelling through Yapham. Concerns were expressed over the fact that some children play close to the road and in the square, he asked if warning signs could be placed on the approaches to the village saying “Children Playing”. Clerk to write to Highways asking if possible.

Cllr Bradley gave her apologies for the next meeting.

**84/13 Date,Time and venue of next meeting. November 12th 2013 at Yapham Village Hall 7.30pm**

**Meeting closed at 21.03pm**